FULL SERVICE EDDM® ROUTE SELECTION USER GUIDE



MAPPING TOOL

Searching by ZIP Code

This method will populate the largest radius (20-30 miles) allowing the user to choose multiple ZIP Codes.

- Type in a ZIP Code and hit enter to get started.
- A thin, dark gray circle indicates the radius in which you can have your postcards sent.





Selecting Multiple ZIP Codes

When selecting an additional ZIP Code, click on the ZIP Code text, not the highlighted area around it.



• Select All Routes to choose all routes.

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• View Routes to choose specific routes.



Select All



Unselected Selected

- Select any route within the radius circle. Routes outside of the radius will require a separate set.
- The maximum amount of addresses for a single set is **25,000**.
- Once you reach the maximum amount, a red bar will appear at the top.



Searching by City, State

Select routes within a given mile radius instead of ZIP Code with this method.



• Expand the radius by **1 to 5 miles** from the searched city.



