



The diagram shows a business card layout divided into four equal rectangular panels by three vertical green lines. A horizontal blue line runs across the middle of the entire layout. A red line runs along the top edge of the layout. Arrows point from the text labels to their respective lines: a red arrow points to the top red line, a blue arrow points to the horizontal blue line, and two green arrows point to the first and second vertical green lines. The text 'FINISHED SIZE- 9x3' and 'WITH BLEED- 12.125x9.125' is centered at the bottom of the layout.

**RED LINE IS THE CUT LINE**

THIS IS WHERE THE FINISHED  
PRODUCT WILL BE CUT

**BLUE LINE IS THE SAFETY LINE**

ANYTHING THAT IS NOT GETTING CUT  
MUST BE INSIDE THIS BLUE LINE

**GREEN LINES ARE THE FOLD LINES**

THIS IS WHERE THE JOB WILL  
BE FOLDED

**GREEN LINES ARE THE FOLD LINES**

THIS IS WHERE THE JOB WILL  
BE FOLDED

FINISHED SIZE- 9x3  
WITH BLEED- 12.125x9.125